

# Copple Crown Village District

81 Mountain Drive • New Durham • New Hampshire • 2015ccvd@gmail.com

## Driveway Application Form

Application Fee is **\$50.00** Please make checks payable to Copple Crown Village District

**BE SURE TO READ AND FILL IN ALL PAGES AND INCLUDE A DIAGRAM**

Applicant: \_\_\_\_\_ Tel: \_\_\_\_\_

Property Address: \_\_\_\_\_ Map \_\_\_\_\_ Lot \_\_\_\_\_ Block \_\_\_\_\_

Check One:

New Construction

Existing Construction  If Existing, is this a Resurface or Modify \_\_\_\_\_

As the land owner(s), We/I hereby agree to the following conditions:

1. To bear all cost of construction and materials (including required drainage structures) necessary to complete the driveway to the Village District's satisfaction. I understand that incorrect construction of the driveway per the original approved permit will not enable the issuance of a Certificate of Occupancy, if applicable.
2. To hold harmless Copple Crown Village District and its duly appointed agent and employees against any action to personal injury and/or property damage sustained by reason of exercise of this permit and
3. To abide by the provisions of the Driveway Regulations and the specifications below:
  - a. That the driveway be constructed in the location and with the dimensions as documented on the diagram included with this application.
  - b. That any change or exceptions to the specifications have written approval of the Road Agent or Commissioners.
  - c. Private Driveway connections, including structures such as culverts, remain the continuing responsibility of the landowner, even those located within the Village's Right-of-Way.
  - d. If a proposed driveway crosses a stream or a wetland, applicants should note the need for a Wetlands Permit, and Special Exception from the New Durham Zoning Board of Adjustment. Please refer to State of NH Wetlands Rules, and the New Durham Zoning Ordinance.
  - e. Other than approved mailboxes (if applicable), there shall be no placement of any structures, signals, lights, fencing, rock walls, or landscaping within the Village's Right-of-Way. Applicants will check with the Road Agent or Commissioners prior to contemplating work, which may be in the Village's Right-of-Way.
  - f. Driveway Approval permit is valid for one (1) year from date of approval.
4. To abide by the General Requirements, outlined below.

# Copple Crown Village District

81 Mountain Drive • New Durham • New Hampshire • 2015ccvd@gmail.com

## GENERAL REQUIREMENTS AND DESIGN STANDARDS

All driveways and access ways shall conform to the following requirements:

1. Driveways and access ways shall be placed no closer than forty (40) feet to a street intersection.
2. The driveway or access way must be graded so that water from the lot does not flow onto the street or the right-of-way.
3. Any driveway or access way located over a culvert/ditch shall slope to drain into the culvert/ditch.
4. Any culvert within the driveway or access way must be a minimum of fifteen (15) inches in diameter and have at least twelve (12) inches of cover.
5. If a driveway is to be paved, there will be a requirement of a paved apron. The paved apron shall be:
  - a. At least as wide as the access way
  - b. Constructed in such a way as to protect the edge of the road from deterioration
6. The pavement or cover shall match the grade at the edge of the road pavement or cover. It must have a dip before meeting the street so that the driveway or access way does not drain onto the street and shall not be constructed in a way that blocks street drainage. If there is no culvert, the dip shall match the grade at the bottom of the ditch line.
7. The maximum width of a ramp shall be thirty (30) feet.
8. The driveway or access way shall connect to the street at a right angle, if possible. In no case shall the access way intersect the street at less than a sixty (60) degree angle.
9. A driver entering the road must be able to see 200 feet in each direction.
10. Driveways and access ways shall be placed a minimum of five (5) feet from any property line except that a shared driveway may be placed on the joint property line.
11. Driveways and access ways shall not be too steep to allow reasonable access by emergency vehicles, or so steep as to cause erosion during heavy storms.
  - a. In no case shall the slope of the driveway be steeper than 15%. A 15% slope means the driveway rises 1 ½ feet in any 10-foot horizontal section
  - b. In no case shall the change in slope exceed 10%. A 10% change in slope means there is an abrupt change in the slope from one section to the next, and the slope in one section is 10% more than the slope in the next section
12. An access way that goes up or across land with a slope of 15% or more must comply with the requirements of Article XII: Steep Slopes Conservation District:
  - a. Access ways on slopes of 15-24.99% must implement stormwater management best management practices consistent with standards in "Stormwater Management and Erosion and Sediment Control Handbook for urban and Developing Areas in New Hampshire" (1992, as amended)
  - b. Access ways on slopes greater than 25% require a Conditional Use Permit from the Planning Board.
13. A driveway or access way may go sideways across a slope exceeding 15% if the slope of the driveway itself is less than 15%. If more than 25' of the driveway crosses such a steep slope, the applicant shall submit a driveway design for that section that is prepared and stamped by a New Hampshire licensed engineer.

# Copple Crown Village District

81 Mountain Drive • New Durham • New Hampshire • 2015ccvd@gmail.com

14. Any driveway or access way that slopes toward a public road in the twenty-foot long section approaching the street shall be constructed so as not to discharge runoff onto the road.
15. No curve on the access way shall have an inside radius less than 30 feet.

---

Applicant(s) Signature

Printed Name(s)

Date of Application

**PLEASE ATTACH A DIAGRAM OF THE PROPOSED DRIVEWAY  
ALONG WITH AN APPROVED SEPTIC DESIGN SHOWING THE  
LOCATION IN RELATION TO THE DRIVEWAY.**

## For Office Use Only

Permit #: \_\_\_\_\_

Culvert  Size: \_\_\_\_\_

Date Reviewed: \_\_\_\_\_

Catch Basin  Size: \_\_\_\_\_

Reviewing Commissioner: \_\_\_\_\_

Drainage Swale  Size: \_\_\_\_\_

Design/Drawing Included  Septic Design Included  Payment  Check #: \_\_\_\_\_